

CLUB SILVER PALMS
Club Facility Rental Agreement
Palm Glades Community Development District

This Agreement is by and between **Palm Glades Community Development District** (the “**District**”) and a **Renter** who is further defined as a: *(check one) Club Silver Palms ___ Club Member or ___ Annual Member.* This Agreement is for the rental of a portion of the “**Club Silver Palms**” facility, to be used for a private function (the “**Club Facility**”), and shall be subject to the terms and conditions set forth in the “*Club Silver Palms Rules and Regulations*”(referred to in this Agreement as the “**Club Rules and Regulations**”), which document is attached hereto and made a part hereof and the “*Club Silver Palms Schedule Of Hours Of Operation, Dues, Fees And Charges, Areas & Fees For Rental, Rental Policies, Procedures And Regulations*” (referred to in this Agreement as the “**Club Schedule**”), which document is attached hereto and made a part hereof. To the extent of any conflict between the terms of this Agreement and the terms of the Rules and Regulations and Club Schedule, the terms of the Rules and Regulations shall prevail over the terms of the Club Schedule and this Agreement, and the terms of the Club Schedule shall prevail over the terms of this Agreement.

Renter: (print clearly) _____

Phone: Home _____ Work: _____ Cell: _____

Fax: _____

Renter’s Address: _____

Date of Function: _____

Event Time From: _____ To _____

Clean-Up Time From: _____ To _____

Security Required: Yes ___ No ___ Reason: (After Hours / Alcohol Present)

Security Schedule: From _____ To _____

1. **Club Facility** (s) being requested:
 - A) Grand Room _____
 - B) South Terrace _____
 - C) Combined Grand Room & South Terrace _____
 - D) Gazebo / BBQ Area _____
 - E) Combined South Terrace & Gazebo / BBQ Area _____

2. **Purpose of rental:** _____

Number of people expected to attend this function: _____

Renter will:

Serve Food: Yes _____ No _____

(Note: The District reserves the right to establish and enforce a list of approved caterers)

Serve Alcohol: Yes _____ No _____

(Note: Alcohol is not to be sold on the premises at any time.)

Provide Music: Yes _____ No _____

If “Yes” state type of music: (Live Band, Stereo, etc.)

(Note: If music can be heard by surrounding neighbors, it is too loud.)

All requests are subject to the approval of the Club Manager.
Reservations will be granted on a first come, first served basis.

3. **Fee Schedule & Usage: See Attached Rental Schedule**

4. **Reservations, Applications, Payment of Fees:**

The Rental Fee and Deposit must accompany this application and will be cashed upon receipt. The Club Manager may not accept an application or confirm reserved space without receipt of one hundred percent (100%) of the Deposit and Rental Fee. All Rental Fees and Deposits must be in the form of cashier’s checks or money orders; no personal checks will be accepted. Payments are made to: “*Palm Glades Community Development District.*”

5. **Deposit Refund, Inspection:**

If the Club Facility being rented and other Club Areas are left in acceptable condition after the event, no damage or loss has occurred, and there have been no infractions of the Rental Schedule as deemed by the Club Manager’s inspection, the Deposit will be fully refunded. The Deposit, or portion thereof, will be refunded by the District Office within thirty (30) days after receipt of the signed “*Cleaning & Usage Checklist*” inspection form. The Renter is entitled to be present during that inspection. If the Renter is not present during the inspection, the Club Manager will mail a copy of the final inspection, based upon the “*Cleaning & Usage Checklist,*” to the Renter.

The Renter is responsible for the repair or replacement of all Club property, indoors and outdoors, damaged or lost during the function. This responsibility shall remain in effect until the Club Manager completes its portion of the "Cleaning & Usage Checklist" inspection form and the facility(s) keys are returned.

The Renter is also responsible for cleaning that portion of the Club Facility and other impacted Club Areas used after use, unless payment and arrangements have been made with the Club Manager for cleaning by the District's cleaning contractor. In such event, the Renter is still responsible for removing all event debris and trash from the premises and its proper disposal immediately following the function. Cleaning is to be in accordance with the "Cleaning & Usage Checklist." Charges for unacceptable conditions not listed in the cleaning checklist will be added if they occur.

All trash, garbage, trays, decorations, etc., must be removed from the premises and properly disposed of at the conclusion of the function.

6. **Additional Renter Responsibilities:**

- a) The Renter making the reservation must be in attendance for the ENTIRE duration of the function and is responsible for the conduct of all guests.

At the discretion of the Club Manager, Renters may be required to pay a reasonable hourly fee for a Club Manager appointed "*facility monitor*" **or** "*police/traffic control monitor*" during the hours of the special event. The need for such fee would be determined during the review process based upon the nature of the event and the history of the Renter. Should a monitor be required, the Renter would be notified prior to the Club Manager accepting the facility engagement. The Renter would have the right to withdraw the Application for facility's rental.

- b) Under no circumstances may Renter or guests mark the walls, ceilings and furnishings in any way, to include decorations, signs, tape, tacks, etc.
- c) All guest cars must be properly parked in the parking lot area only and the parking and driveway area must be clean of any party-related debris after the function. Absolutely NO PARKING ON GRASS. Any infractions may damage the irrigation system or landscaping. Such damages will be back charged to the Renter. All renter and guest/attendee parking must comply with section 3.5 of the Club Rules and the District's Parking Rules and Regulations.
- d) Renters and/or guests are absolutely NOT allowed in the Pools, Fitness Center, Playground, Basketball Court, or Club lounge areas during a function.
- e) Closing time for private functions is **1:59 AM, if extended.** Cleaning must be completed at the end of the function, within the rental period.

Note: Any infractions of the Club Rules and Regulations or Club Schedule, or any disturbances created as a result of the function, will require the Renter to appear before the District Board of Supervisors for approval of any future reservations. The Board of Supervisors has the right to suspend privileges of any Renter who has, in the opinion of the Board, abused the terms of this Agreement, the Rules and Regulations or the Club Schedule. An automatic 60-day non-use penalty will be imposed at the time of said infraction or damage until the matter can be brought before the Board for its decision. If there is property damage in excess of the Deposit, the Board reserves the right to bill the Renter for the damage and to pursue collection to recover the funds.

I understand and agree to abide by the above and understand that I am responsible for any loss or damage to Club Facilities, Club Property and Association Common Areas which may occur as a result of this function and rental.

This AGREEMENT entered into on (date) _____

Photo ID is required, one or two forms of ID may be required by the Club Manager:

Signature of RENTER: _____

If a corporation, print name of above signature _____ Title: _____

Name of Club Manager _____

Signature _____

Copies of 2 separate checks attached: ____



CLUB SILVER PALMS

Clubhouse Event Inspection Form

<u>Applicant Name:</u>	<u>Event Date:</u>
<u>Event Space(s):</u>	

<u>Area</u>	<u>Pre-Event Inspection</u>	<u>Post Event Inspection</u>	<u>Notes</u>
Exterior Doors			
Women's Bathroom			
Men's Bathroom			
Kitchen			
Floor			
Countertop/ Sink			
Cabinets			
Appliances (Clean/Empty)			
Furniture			
Carpeting/Rugs			
Sofa			
Loveseat			
Armchairs			
Coffee/End Tables			
Tables & Chairs			
Terrace Tables			
Terrace Chairs			
Terrace Sofas			
High Back Gazebo Chairs			
Interior Décor			
Walls			
Windows			
Interior Doors			
Exterior (rails, plants, etc.)			
Other:			

Pre-Event Inspection

<u>Applicant Signature:</u>	<u>Date:</u>	<u>Time:</u>
<u>Clubhouse Staff Signature:</u>	<u>Date:</u>	<u>Time:</u>

Post Event Inspection

<u>Applicant Signature:</u>	<u>Date:</u>	<u>Time:</u>
<u>Clubhouse Staff Signature:</u>	<u>Date:</u>	<u>Time:</u>